

NEW YORK LETTER CARRIERS  
BRANCH 36  
DISPUTE RESOLUTION PROCESS  
INFORMAL STEP-A

GRIEVANT \_\_\_\_\_ STATION \_\_\_\_\_

SHOP STEWARD \_\_\_\_\_ DATE OF INFORMAL \_\_\_\_\_

SUPERVISOR \_\_\_\_\_

\_\_\_\_ DISCIPLINARY CASE -CHARGE (S): \_\_\_\_\_

\_\_\_\_ CONTRACT CASE -VIOLATION (S): \_\_\_\_\_

WHAT WAS SAID AT THE INFORMAL? \_\_\_\_\_

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WHAT DID MANAGEMENT OFFER AT THE INFORMAL?

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BRANCH 36 CASE NUMBER: \_\_\_\_\_

DATE 8190 WAS SUBMITTED TO STATION MANAGER: \_\_\_\_\_

SPOKE TO BRANCH 36'S FORMAL STEP-A REP ON \_\_\_\_\_